



RENTAL MOVE-IN AND MOVE-OUT CHECKLIST

Instructions: Tenant(s) should complete this checklist prior to or within 24 hours of moving in to their rental. The tenant(s) and landlord or property manager should review the property together, then complete, and sign this checklist as a mutual agreement on the condition of the property upon move-in. Each party keeps a signed copy of the checklist. The tenant(s) and landlord or property manager should examine this checklist during the pre-move-out inspection and again after move-out to determine if any portion of the security deposit will be deducted for cleaning or repairs.

Tenant(s) Name:

Rental Address

City

State

Zip



ITEM	CONDITION ON ARRIVAL	CONDITION ON DEPARTURE
KITCHEN		
Flooring		
Walls & Ceiling		
Sink		
Oven / Stove		
Cabinets & Drawers		
Countertop(s)		
Refrigerator		
Dishwasher		
Fire Extinguisher		
Windows		
Doors		
Light Fixtures		
Fans / Overhead Fan		
DINING AREA		
Flooring		
Walls & Ceiling		
Windows		
Light Fixtures		
Doors		
Other		
LIVING ROOM		
Flooring		
Walls & Ceiling		
Furnishings		
Light Fixtures		
Windows		
Doors		



ITEM	CONDITION ON ARRIVAL	CONDITION ON DEPARTURE
ALARMS		
Smoke Alarm(s)		
Carbon Monoxide Alarm		
BATHROOM #1		
Flooring		
Walls & Ceiling		
Bath / Shower		
Sinks		
Mirrors		
Countertop		
Toilet		
Light Fixtures		
Doors		
Door Locks		
Cabinets / Drawers		
BATHROOM #2		
Flooring		
Walls & Ceiling		
Bath / Shower		
Sinks		
Mirrors		
Countertop		
Toilet		
Light Fixtures		
Doors		
Door Locks		
Cabinets / Drawers		
BEDROOM # 1		
Flooring		
Walls & Ceiling		
Bed Frame / Bedding		
Windows		
Doors		
Door Locks		
Light Fixtures		
Closets		



ITEM	CONDITION ON ARRIVAL	CONDITION ON DEPARTURE
BEDROOM # 2		
Flooring		
Walls & Ceiling		
Bed Frame / Bedding		
Windows		
Doors		
Door Locks		
Light Fixtures		
Closets		
BEDROOM # 3		
Flooring		
Walls & Ceiling		
Bed Frame / Bedding		
Windows		
Doors		
Door Locks		
Light Fixtures		
Closets		
OTHER		
Stairs / Hallways		
House Exterior - Front		
House Exterior - Rear		
Driveway / Garage		
Front / Back Porch		
Heating / Cooling System		
Washer / Dryer		
# of Keys Received		

NOTES



MOVE-IN INSPECTION

Date

Landlord / Agent Signature

Tenant Signature

Tenant Signature

Tenant Signature

MOVE-OUT INSPECTION

Date

Landlord / Agent Signature

Tenant Signature

Tenant Signature

Tenant Signature
